

APPENDIX I – FAQ – CRIMINAL RECORD CHECKS FOR OFFICIALS

1- I am a new Coach in an Association that also requires Criminal Record Checks; do I have to do this twice?

Officials that are Coaches need to ensure that they keep a copy of their Criminal Record Check which includes the Vulnerable Sector Screening, so they can submit it to the Officials side of the program. The NOHA Policy for Officials is very similar to the Associations policies but the Officiating Program also needs to ensure that the Criminal Record Check which includes the Vulnerable Sector Screening is clear.

2- I have previously submitted a Criminal Record Check to an Association with whom I volunteer; do you require a new Criminal Record Check?

Yes, you would need to submit a new Criminal Record Check which includes the Vulnerable Sector Screening. NOHA Policy states that no Criminal Record Check submitted may be older than six (6) months.

3- I was speaking to a member of the local police force here regarding the Criminal Record Checks. I explained that NOHA Officials require a Criminal Record Check. The police officer asked me if we require a "vulnerable sector check"?

The NOHA Policies for Officials requires a Criminal Record Check which includes Vulnerable Sector Screening.

A Criminal Record Check will only provide criminal convictions of an individual and does not meet the requirements of the NOHA Speak Out Policies.

The Vulnerable Sector Screening will provide a 5-year address history and include any negative contacts, information covered under the Mental Health Act, any serious suspect information and at the police department's discretion any information about previous investigations into that individual as it may pertain to their involvement with children. In other words, situations that may not be indicated on a Criminal Record Check (like a dropped charge) will show up on a Vulnerable Sector Screening.

4- I work for the Local Police Force; do I require a Criminal Record Check?

All Officials are required to submit a Criminal Record Check which includes the Vulnerable Sector Screening.

5- How long is a Criminal Record Check good for?

Once the individual has been cleared, a Criminal Record Check which includes the Vulnerable Sector Screening will be required every three (3) years.

6- Who requires a Criminal Record Check?

All Officials, Supervisors, and Instructors will require a Criminal Record Check which includes the Vulnerable Sector Screening.

7- Do I require this Criminal Record Check done prior to going on the ice this season?

Yes, all Officials must have the Criminal Record Checks which includes the Vulnerable Sector Screening approved by the District review person prior to their participation. No Official will be permitted on the ice without a completed and cleared Criminal Record Check which includes the Vulnerable Sector Screening.

8- Who sees my Criminal Record Check?

There will be only 3 people who view your Criminal Record Check which includes the Vulnerable Sector Screening. They would be the officer doing the Check, you the Official and the OHF review person.

9- When does my Criminal Record Check expire?

The expiry date for your Criminal Record Check which includes the Vulnerable Sector Screening will be the actual date of your Check, if the expiry date falls between April 1 and August 31st of any given year. If the expiry date is between September 1 and March 31st, then the expiry date is back tracked to August 31st because we cannot approve your Check for the full hockey season, if your Check expires during the hockey season.

10- I obtained a Criminal Record Check in 2010 (and therefore will expire in 2014); do I require a new Criminal Record Check before officiating this season?

Yes, you will require a new Criminal Record Check which includes the Vulnerable Sector Screening. The NOHA Office is tracking the Officials Checks in the Hockey Canada Registry, which will also allow them to determine the expiry date of each Official's Check. In addition, they will be able to provide each District's Referee-in-Chief with a list prior to the start of each season showing who requires a new Criminal Record Check which includes the Vulnerable Sector Screening. If you have used Hockey Canada Registry on-line clinic system you can view your qualifications, which includes your expiry date of your Check.

11- I am a 16 year old and I am entering my first year as an Official, do I need a Criminal Record Check with VSS?

Yes, all Officials are required to submit a Criminal Record Check with Vulnerable Sector Screening regardless of age.

12- I am not required to submit a Criminal Record for the coming season; do I need to do anything to make myself eligible to officiate?

Yes, you must complete a Criminal Offence Declaration Form and submit it at your recertification clinic in a sealed envelope with your name on it.

13- I have received my Criminal Record Check from the local police department; where am I to submit it?

Once you have received your Criminal Record Check you are to put it in a sealed envelope with your name on the front and submit it at your recertification clinic.