



NORTHERN ONTARIO HOCKEY ASSOCIATION

110 LAKESHORE DRIVE
NORTH BAY, ONTARIO P1A 2A8
PHONE: (705) 474-8851 • FAX: (705) 474-6019
www.noha.on.ca



Date: September 21st, 2018

To: All Associations and Single Entry Teams

From: Claudette Myre

Re: Process for Registering Affiliate Players

As per the changes to NOHA Regulation 9, all affiliate players must now be registered to Team Rosters in the HCR. Affiliate Players are added to rosters using the same “Add” functions as any other player or bench staff, however they must be marked as Affiliates. This is done under the “Participants Team Registration” when adding them to the roster.

Participant Team Registration

Primary	Yes
Association	NORTH BAY MHA
League	NORTH BAY SKYHAWKS
Class	-
Division	Peewee
Category	H/L
Team	NORTH BAY SKYHAWKS PW H/L
City ID	<input type="text"/>
Contract Number	<input type="text"/>
Position	[Player] PLAYER
Jersey Number	<input type="text"/>
Card Option	<input type="checkbox"/>
Affiliate	<input type="checkbox"/>
Import	<input type="checkbox"/>
Tryout	<input type="checkbox"/>
Registration Date	2018-05-24
Release Date	<input type="checkbox"/>
Participant Status	Pending
Condition	None
Comments (200 characters limit)	<input type="text"/>



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Once you have marked the player as an Affiliate you will need to select their registered team from the dropdown menu that appears. You can then add the player to the roster.

Card Option	<input type="checkbox"/>
Affiliate	<input checked="" type="checkbox"/> (No Team) ▼
Import	<input type="checkbox"/> (No Team)
Tryout	<input type="checkbox"/> WEST FERRIS TRAPPERS AT H/L (-/Atom/H/L)

Affiliate Players may come from any association within the NOHA

Players within the Same Association

If a player is registered to a team within the same association as the Affiliate team, you should already have access to this players' profile. You will just need to add this player to the team and mark them as an Affiliate. Once the player has been added, their Affiliate Form must be uploaded to the documents section of their HCR Profile.

Players from a Different Association

If a player is registered to a team in a different association, you will have to transfer them into your association. When transferring Affiliate Players, the Transfer Type should be "Affiliate Request". You will need to select the players Affiliate Team when creating a transfer. Once the transfer is created you will need to attach a copy of the players Affiliate Form to the transfer.

If you have any questions regarding the process for registering Affiliate Players, please contact Kiersten Maitland, kmaitland@noha.on.ca.

Yours truly,

Claudette Myre
NOHA President